

Do your people wonder what to do, when, and how?

The Communication module helps turn “I didn’t know” into “Already done” by delivering the right amount of communication and reminders to your staff

- **Notices** provide an action item list for each of your staff
- Each time one of your people receives an action item, they will **receive an email** letting them know
- Notices can have **Due Dates** assigned so your staff know when items need to be completed
- For those of your staff who need extra help, **reminders can be sent automatically** when items are passed due
- Notices can include **documents** that need to be approved, **corrective actions** that need to be completed, **internal audits** that need to be conducted, **training** notices for new and changed documents, and other communications
- All **Notices are retrievable** so many of your records can be stored electronically, decreasing your paper records
- This is a **long term solution** that helps your people keep track of and actually complete work
- Notices help **connect your staff** from multiple facilities with your customers, suppliers, or others

equationASP® can be used for:

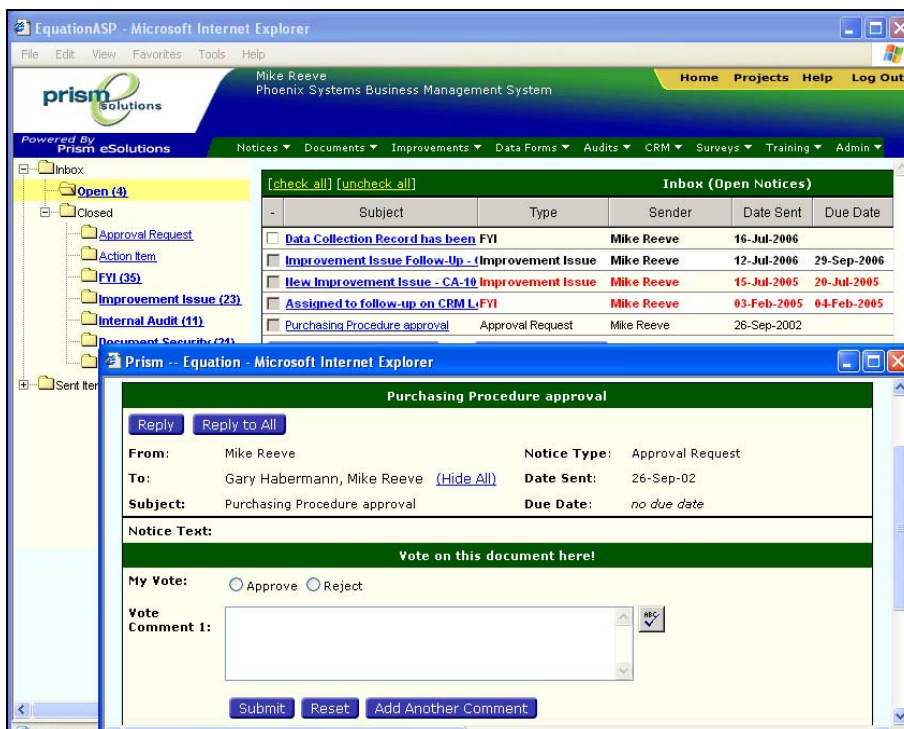
- **ISO 9001** and other quality standards such as AS9100, ISO 17025, ISO 13485, and TS 16949
- **ISO 14001** for environmental management
- **Business Continuity Planning (BCP)**
- **Lean Manufacturing**
- **Management Systems**
- Other **ISO Standards** such as ISO 18001, ISO 22000, and ISO 28000

equationASP® modules include:

- **Document Control**
- **Project Management**
- **Corrective Action**
- **Data Collection**
- **Internal Audits**
- **Surveys**
- **Customer Relationship Management**
- **Training**
- **Communications**

All equationASP® modules:

- Are **web-based**, providing easy access world-wide
- **Communicate** with your staff via email
- Are **integrated** or can be **mix and match** solutions
- Save you **time and money** compared with off-line systems
- Are **highly secure** with password, firewall, encryption, and back up protection
- Are **customizable** by your administrators
- Include on-line **Help, Customer Support**, and periodic **upgrades**
- Available **hosted by Prism** or **installed** on your servers
- Available in **English** and/or **Chinese/Mandarin** via Prism China www.prismchina.com



The screenshot shows the EquationASP web interface in a Microsoft Internet Explorer browser. The top navigation bar includes 'Home', 'Projects', 'Help', and 'Log Out'. The main content area displays an 'Inbox (Open Notices)' table with columns for Subject, Type, Sender, Date Sent, and Due Date. Below the table, a detailed view of a 'Purchasing Procedure approval' notice is shown, including fields for 'From', 'To', 'Subject', 'Notice Type', 'Date Sent', and 'Due Date'. A 'Vote on this document here!' section contains radio buttons for 'Approve' and 'Reject', a text area for 'Vote Comment 1', and buttons for 'Submit', 'Reset', and 'Add Another Comment'.

Subject	Type	Sender	Date Sent	Due Date
<input type="checkbox"/> Data Collection Record has been	FVI	Mike Reeve	16-Jul-2006	
<input type="checkbox"/> Improvement Issue Follow-Up - (Improvement Issue		Mike Reeve	12-Jul-2006	29-Sep-2006
<input type="checkbox"/> New Improvement Issue - CA-10 Improvement Issue		Mike Reeve	15-Jul-2005	20-Jul-2005
<input type="checkbox"/> Assigned to follow-up on CRML:FVI		Mike Reeve	03-Feb-2005	04-Feb-2005
<input type="checkbox"/> Purchasing Procedure approval	Approval Request	Mike Reeve	26-Sep-2002	